



*The National Credit Regulator (NCR) was established as the regulator under the National Credit Act 34 of 2005 (the Act) and is responsible for the regulation of the South African credit industry. It is tasked with carrying out education, research, policy development, registration of industry participants, i.e. credit providers, credit bureaux, alternative dispute resolution agents, payment distribution agents and debt counsellors, investigation of complaints, and enforcement of the Act. The Act requires the NCR to promote the development of an accessible credit market, particularly to address the needs of historically disadvantaged persons, low income persons, and remote, isolated or low density communities. The NCR invites applications from suitable candidates for the following position*

## **Manager: Education and Communications (D-Upper)** **Salary ranges from R646 500 – R1 228 400 maximum**

### **Requirements:**

The candidate must have a Bachelors Degree in Communications, Journalism, Public Relations, or relevant degree with a minimum of 10 years working experience in a communications/education role, and 5 years in a Management position.

### **Duties:**

- The incumbent will be expected to Develop, Implement and Monitor the communication strategy.
- Manage the Education and Communications Department
- Draft of the Education and Communication Business Plan and monitoring thereof
- Budgetary management of the Education and Communications Department
- Draft and review of policies within Education and Communication Unit
- Identification and management of operational risks
- Develop the communication strategy and monitor the implementation thereof.
- Development and maintenance of stakeholder relations
- Participate in industry forums and develop policies aimed at increasing consumer awareness
- Participate in key stakeholder forums (e.g with other regulators, government departments, tribal authorities, community forums in townships, rural areas and informal settlements).
- Manage media and public relations for the NCR
- Provide guidance and oversight in the publication of the Annual Report
- Provide the necessary assistance in the finalization of the organizational strategic plan and annual performance plan;
- Oversee the impact assessment studies and other research projects
- Manage the service providers in line with the procurement strategy.

### **Knowledge:**

- Project Management Skills.
- Knowledge of PFMA, Treasury Regulations, and all the other relevant legislation.

### **Skills:**

- Excellent written and verbal communication skills
- Personnel Management
- Good report writing and analytical skills
- Effective planning and time management
- Presentation Skills
- Good Interpersonal relations and Stakeholder Relations skills.
- Computer skills

**Closing date: 27 August 2021**

Ref No: : ECM//08/21

The National Credit Regulator is an equal opportunity organisation which offers competitive market related packages. Suitable persons should send a detailed CV quoting the relevant reference number to: [HRM-Recruitment@ncr.org.za](mailto:HRM-Recruitment@ncr.org.za)

Correspondence will only be entered into with short listed candidates. The National Credit Regulator reserves the right not to make an appointment. As per the NCR Employment equity plan female candidates will be given a preference.

