



The National Credit Regulator (NCR) was established as the regulator under the National Credit Act 34 of 2005 (the Act) and is responsible for the regulation of the South African credit industry. It is tasked with carrying out education, research, policy development, registration of industry participants, i.e. credit providers, credit bureaux, alternative dispute resolution agents, payment distribution agents and debt counsellors, investigation of complaints, and enforcement of the Act. The Act requires the NCR to promote the development of an accessible credit market, particularly to address the needs of historically disadvantaged persons, low income persons, and remote, isolated or low density communities. The NCR invites applications from suitable candidates for the following position:

Position: Supervisor Education and Communications (Erratum)
Paterson Grade: D-Lower
Salary ranges from R405 200 – R769 900 maximum

Requirements:

The successful candidate must hold a relevant National Diploma/Degree in Communications, Marketing, Public Relations, Public Administration or equivalent with at least 5 years working experience of which 2 years should be at a supervisory (middle management) level. Experience within the financial and/or credit and public sector environment will be an added advantage.

Duties:

- Contribute to the development of the NCR's strategic objectives in relation to the education and communication mandate.
- Implement the NCR's strategic objectives and the operational performance plan of the education and communications department.
- Contribute to the development of the Education and Communications Strategy and ensure implementation.
- Provide oversight and guidance on the entire operations of the department.
- Delegate duties to team members and give direction on execution.
- Maintain and monitor implementation of departmental policies and procedures as well as applicable timelines.
- Develop standard operational procedures aligned to the applicable policies that support the operations of the department.
- Monitor performance of the department and team members against the set targets and proactively advise on areas of improvement.
- People and departmental performance management.
- Budget and risk management.
- Provide relevant reports as and when required.
- Develop and maintain effective stakeholder relations to contribute to the effective operation of the department and organisation.
- Monitor and evaluate performance of the various service providers contracted to the department.
- Conduct media interviews.

Skills:

- Supervisory/ Management skills.
- Strong analytical skills and attention to detail
- Leadership skills.
- Presentation skills.
- Evaluative, decision and problem-solving abilities.
- Excellent report writing skills.
- Conflict management skills.
- Effective planning and time management skills.
- Administrative skills.
- MS Office skills.

Knowledge:

- Government Communication System
- PFMA
- National Credit Act.
- South African consumer credit market
- Communication practices and techniques.

Closing Date: 8 December 2022

The National Credit Regulator is an equal opportunity organisation which offers competitive market related packages. Suitable persons should send a detailed CV quoting the relevant reference number to: COM-recruitment@ncr.org.za

Correspondence will only be entered into with short listed candidates. The National Credit Regulator reserves the right not to make an appointment.



Ref : ECS/11/22