



The National Credit Regulator (NCR) was established as the regulator under the National Credit Act 34 of 2005 (the Act) and is responsible for the regulation of the South African credit industry. It is tasked with carrying out education, research, policy development, registration of industry participants, i.e. credit providers, credit bureaux, alternative dispute resolution agents, payment distribution agents and debt counsellors, investigation of complaints, and enforcement of the Act. The Act requires the NCR to promote the development of an accessible credit market, particularly to address the needs of historically disadvantaged persons, low income persons, and remote, isolated or low density communities. The NCR invites applications from suitable candidates for the following position:

Intern: Risk and Audit Services
Stipend: R5 391 per month

Requirements:

- The successful candidate must have a relevant 3-year tertiary qualification in Risk Management/Auditing or equivalent qualification.
- Applicant must not have participated in an internship before.
- No experience required.

Duties:

- Provide support in risk assessments and ensure adherence to established processes.
- Assist in monitoring audit action plans and follow-up for management interventions.
- Provide administrative support to the Risk and Audit Services Department.
- Provide administrative support to the operational management of the department.
- Review documents and ensure data quality, accuracy, and completeness.
- Support engagements/interactions with internal stakeholders.
- Provide secretariat duties in departmental meetings and relevant committees.

Knowledge:

- General Office administration
- MS Office proficiency

Skills:

- Good Communication Skills (verbal and written).
- Planning and organising Skills
- Computer skills.
- Telephone etiquette.
- Good Interpersonal skills.
- Ability to meet tight deadlines, multi-task, and work well under pressure.
- Ability to function independently and as a team player.
- Quality and detail oriented.

Closing Date: 11 July 2023

The National Credit Regulator is an equal opportunity organization which offers competitive market related packages. Suitable persons should send a detailed CV quoting the relevant reference number to: hrm-recruitment@ncr.org.za

Correspondence will only be entered into with short listed candidates. The National Credit Regulator reserves the right not to make an appointment. We encourage people with disabilities to apply.



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