



*The National Credit Regulator (NCR) was established as the regulator under the National Credit Act 34 of 2005 (the Act) and is responsible for the regulation of the South African credit industry. It is tasked with carrying out education, research, policy development, registration of industry participants, i.e. credit providers, credit bureaux, alternative dispute resolution agents, payment distribution agents and debt counsellors, investigation of complaints, and enforcement of the Act. The Act requires the NCR to promote the development of an accessible credit market, particularly to address the needs of historically disadvantaged persons, low income persons, and remote, isolated or low density communities. The NCR invites applications from suitable candidates for the following position:*

**Position: Senior Legal Advisor- Investigations and Enforcement (Re-advertisement)**  
**Paterson Grade: D-Lower**  
**Salary ranges from R405 200 – R769 900 maximum**

**Requirements:**

- The suitable candidate must hold a four-year legal degree (LLB / BProc) Degree and must be an admitted attorney or advocate with substantial commercial litigation experience.
- 5 years post admission litigation experience will be an added advantage.
- The suitable candidate must have knowledge of debt counselling practices and processes.
- The suitable candidate must have a minimum of five (5) years relevant working experience in a financial, regulatory, or legal environment.
- A minimum of two (2) years in a supervisory role will be an added advantage.
- Experience working within the credit industry will serve as an added advantage.
- Insolvency procedure knowledge and experience will serve as an added advantage.

**Duties:**

- The successful candidate will deal with litigation matters, which will include complex and contentious matters, on behalf of the Investigations and Enforcement Department within the National Consumer Tribunal, High Court, SCA and Constitutional Court.
- Assessment of investigation reports and evidence.
- Drafting of pleadings and/or the necessary enforcement action on behalf of the NCR
- Representation and litigation of matters on behalf of the NCR and the Department at the National Consumer Tribunal and/or Courts.
- Provide support to the Investigations and Enforcement Manager in ensuring the department achieves its targets.
- Handle complex complaints and enquiries referred by the Manager of the Department / Exco as and when required.
- Oversee the enforcement team (Junior and – Legal Advisors) by providing technical inputs as well as monitoring performance.
- Review of drafts and pleadings submitted by the enforcement team.
- Providing guidance/training to inspectors, legal advisors, internal and external stakeholders.
- Liaising with internal and external stakeholders.
- Contract Management and review of performance in line with service level agreements.
- Provide effective legal advice in respect of the NCA and other relevant legislation.
- Weekly, monthly and quarterly report compilation of departmental performance.
- Assist with development and implementation of departmental policies and procedures.
- Legal Risk detection.
- Participate in appropriate committees as and when required and provide the necessary legal inputs.
- Draft and review Terms of Reference, Memorandums, Contracts, Service Level Agreements, Tenders, Settlement Agreements and Opinions.
- Conduct research on legal matters impacting the NCA to ensure improved regulatory dispensation.
- Budget monitoring.
- Investigations and Report compilation when required to do so.
- Ensure timeous delivery of agreed outcomes.

### Technical Skills:

- Knowledge of the National Credit Act and civil court procedures.
- At least 5 years' post admission litigation experience.
- Good understanding of the South African Consumer Credit Market.
- Supervisory skills.
- Leadership skills.
- Excellent writing ability.
- Evaluative and problem-solving skills.
- Computer literate and administrative skills.
- Strong interpretative skills.
- Research and presentative skills.
- Contract Management Skills.
- Time Management.

### Personal Competencies:

- Presentable, professional, and confident while being diplomatic and tactful.
- Critical thinking.
- Dependable.
- Ability to make decisions, give direction, provide solutions, take accountability, and accept criticism or corrections.
- Must be able to work in a team-oriented environment, manage conflict and promote teamwork.
- Focused and disciplined as well as results driven.
- Well-spoken with good communication and listening skills.
- Flexible and innovative.
- Negotiation skills.
- Must have strong personal and professional ethics with high levels of integrity.
- Must be able to work under immense pressure.
- Must be willing to travel if and when required.
- Supportive skills.
- Strong service oriented.

### Closing date: 15 June 2023

The National Credit Regulator is an equal opportunity organisation which offers competitive market related packages. Suitable persons should send a detailed CV and cover letter quoting the relevant reference number to: [COM-recruitment@ncr.org.za](mailto:COM-recruitment@ncr.org.za)

***Correspondence will only be entered into with shortlisted candidates. The National Credit Regulator reserves the right not to make an appointment.***



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