



The National Credit Regulator (NCR) was established as the regulator under the National Credit Act 34 of 2005 (the Act) and is responsible for the regulation of the South African credit industry. It is tasked with carrying out education, research, policy development, registration of industry participants, i.e. credit providers, credit bureaux, alternative dispute resolution agents, payment distribution agents and debt counsellors, investigation of complaints, and enforcement of the Act. The Act requires the NCR to promote the development of an accessible credit market, particularly to address the needs of historically disadvantaged persons, low income persons, and remote, isolated or low density communities. The NCR invites applications from suitable candidates for the following position:

Position: Legal Advisor : Contracts Paterson Grade: D-Lower

Requirements:

- The successful candidate must hold a relevant four years Legal Degree (BProc and/or LLB) and a minimum of 4 years relevant working experience. Admission as an Attorney or Advocate will serve as an advantage.

Duties:

- Contract management including the reviewing of contracts in which the NCR enters into, in order to ensure legality.
- Drafting of contracts and other legal notices relevant to the NCR.
- Providing effective legal advice on specific issues inclusive but not limited to the National Credit Act and other relevant legislation.
- Provision of administrative and legal support to all departments including participating in appropriate committees when and where necessary, and providing input from a legal perspective.
- Advising on legal risk detection and assessment including monitoring of internal and external compliance and the reporting of all legal matters.
- Managing of external legal consultants which includes drafting terms of reference, Sourcing potential consultants and ensuring timeous delivery of agreed outcomes.
- Conducting research on policy matters to ensure an improved regulatory dispensation.
- Advising on strategic frameworks, practices and policy issues relating to contracts.
- Managing contract performance, business drivers and Service Level Agreements.
- Drafting and negotiation of contracts, and addendums,
- Creating and implementing contract guidelines relevant to different parts of the business.

Knowledge:

- Contracts management.
- Knowledge of the National Credit Act.
- Legal/court processes.
- Understanding of the South African Consumer Credit Market.

Skills:

- Drafting and advocacy skills.
- Conflict resolution and conflict management skills.
- Good communication skills, administrative skills and ability to work under pressure.
- Must have strong interpersonal and professional ethics.

Closing Date: 9 September 2016

The National Credit Regulator is an equal opportunity organisation which offers competitive market related packages. Suitable persons should send a detailed CV quoting the relevant reference number to: Recruitment@ncr.org.za

Correspondence will only be entered into with short listed candidates. The National Credit Regulator reserves the right not to make an appointment.



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