



*The National Credit Regulator (NCR) was established as the regulator under the National Credit Act 34 of 2005 (the Act) and is responsible for the regulation of the South African credit industry. It is tasked with carrying out education, research, policy development, registration of industry participants, i.e. credit providers, credit bureaux, alternative dispute resolution agents, payment distribution agents and debt counsellors, investigation of complaints, and enforcement of the Act. The Act requires the NCR to promote the development of an accessible credit market, particularly to address the needs of historically disadvantaged persons, low income persons, and remote, isolated or low density communities. The NCR invites applications from suitable candidates for the following position:*

**Position: Financial Accountant  
Paterson Grade: D-Lower**

**Requirements:**

- The suitable candidate must hold a three (3) year Degree or National Diploma with specialisation in either Accounting or Financial Management, coupled with (5) years relevant experience in finance.
- Experience in the Public Sector as well as auditing experience will serve as an added advantage.

**Duties:**

- Manage the preparation and distribution of management and statutory accounting information.
- Improving and maintaining the systems surrounding all aspects of the budgets, forecasts and business planning.
- Prepare monthly, quarterly and annual financial statements.
- Ensure that financial statements are prepared in line with the updated and most recent GRAP standards.
- Prepare variance analysis reports to submit to executive management on monthly basis.
- Prepare monthly and quarterly reports to submit to DTI on behalf of the NCR.
- Monitor of the budget and spending.
- Establish and maintain financial models by performing an analysis of different financial scenarios and recommend effective financial models. This will include the adoption of best practice where possible.
- Prepare the MTEF and ENE reports (Medium Term Expenditure Framework).
- Maintain the general ledger and related documents of the NCR.
- Review and administer all the accounts payables and receivables transactions and timely payment of invoices.
- Review of cash book, bank reconciliations and petty cash.
- Maintaining NCR assets and maintain the asset register in compliance with Treasury regulations.
- Prepare National Treasury Reports (Quarterly and Annually).

**Knowledge:**

- Strategy development and implementation.
- PFMA and Treasury Regulations.
- Excellent knowledge of statements of GRAP and IFRS is critical.
- Preparation of monthly and annual financial statements.
- Budget monitoring and preparation.
- Variance analysis.
- Supply chain management framework.
- Financial accounting tools and systems e.g. Pastel, Great Plains and Caseware.

**Skills:**

- Computer skills.
- Mathematical and numerical aptitude.
- Very good understanding of financial statements.
- Ability to prepare and interpret financial statements.
- Excellent understanding of GRAP and application thereof.
- Relationships management skills.
- Ability to gather, integrate, and analyse data to identify departmental needs and recommend a course of action.
- Leadership skills.
- Ability to monitor and review work prepared by others.
- Team player.
- Ability to work in a pressurized environment and meet deadlines.

**Closing Date: 9 September 2016**

The National Credit Regulator is an equal opportunity organisation which offers competitive market related packages. Suitable persons should send a detailed CV quoting the relevant reference number to: [Recruitment@ncr.org.za](mailto:Recruitment@ncr.org.za)

**Correspondence will only be entered into with short listed candidates. The National Credit Regulator reserves the right not to make an appointment.**



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