



National Credit Regulator

The National Credit Regulator (NCR) was established as the regulator under the National Credit Act 34 of 2005 (the Act) and is responsible for the regulation of the South African credit industry. It is tasked with carrying out education, research, policy development, registration of industry participants, i.e. credit providers, credit bureaux and debt counsellors, investigation of complaints, and enforcement of the Act. The Act requires the Regulator to promote the development of an accessible credit market, particularly to address the needs of historically disadvantaged persons, low income persons, and remote, isolated or low density communities. The NCR invites applications from suitable candidates for the following position:

Supervisor : Human Resource (Re-Advertisement) Paterson Grade: D- Lower

Requirements:

- The suitable candidate must hold a relevant three year degree, coupled with 10 years experience of which 5 years have been in Management within the HR Function.

Duties:

To Oversee the HR Function within the NCR , which includes the following:

- Draft and Implement HR Policy and Strategy.
- HR Value Chain – The end to end processes in HR.
- Organisational Design.
- Payroll Oversight.
- Quality control of all the functions within HR and Payroll
- Implementation of Organisational Strategic objectives through business planning.
- Management of HR Contracts.
- Compliance with Legislative Frameworks across HR.
- Oversight of recruitment and appointment memos.
- Implement controls on payroll payments – i.e. Bonus Payments, Annual Increases.
- Ensure document Compliance in relation to PFMA.
- Attend to Internal and External Audit Queries.
- Quality Control over All HR Documents.

Knowledge:

- Contract Management.
- Budget Management – Understanding the budget process and the variance reporting
- Relevant labour legislation i.e. BCEA, LRA, SDA, COIDA.
- Understanding of Legislative Reporting Framework.
- SAP added advantage.

Competencies:

- Analytical Skills.
- Organizational and Leadership skills.
- Interpersonal skills.
- Strategic Analysis.
- Problem solving skills.
- Attention to detail.
- Ability to work under Pressure.

Closing Date: 21 November 2018

The National Credit Regulator is an equal opportunity organization which offers competitive market related packages. Suitable persons should send a detailed CV quoting the relevant reference number to: HRM-Recruitment@ncr.org.za
Correspondence will only be entered into with short listed candidates. The National Credit Regulator reserves the right not to make an appointment.



REF HRS/11/18